

Yuna Primary School Minutes

Council/Board Meeting Term 1, 2025

Time: 1:04pm

Date: Wednesday 9th April 2025

Location: Library

Chair: Fiona Mann

Attendees: Riccardo Amazzini, Fiona Mann, Jasmyn Allen, Kim Batten, Gemma Healy-Maver, Matt Johnson

Agenda:

- Welcome/Previous Minutes/Business Arising
- Nomination of chair for 2025. Parent nomination.
- Statement of Expectation
- Annual Report - 2024
- Student Centred Funding
- School Survey Data 2024
- Subcommittees
- Strategic Planning
- Program Kaartdijin
- Principal Performance Review
- General Business

Time	Item	Recommendations
1:05pm	<p>1. Confirmation of Agenda</p> <p>Agenda confirmed by all present.</p>	
	<p>2. Business Arising from Previous Minutes - 4th December 2024</p> <ul style="list-style-type: none"> • Defibrillator: The defibrillator has begun beeping, indicating it requires servicing urgently. There was discussion around whether servicing should take place during the school holidays. However, concern was raised that the device may be required by community members during this period, so further consideration is needed regarding a suitable replacement or loan unit during servicing. • Abbreviation List: The list of abbreviations has been compiled and placed into council folders for easy reference. • Pool Update: Fiona provided an update on the school pool. <ul style="list-style-type: none"> ○ The pool is no longer available for general community use. ○ Students have had access and made use of the pool throughout Term 1. ○ CABY has agreed to fund the pool for 2025 with a contribution of \$20,000, of which \$10,000 has been paid to date. ○ The P&C have contributed an additional \$5,000. 	<p>Check if Kate has been reimbursed \$135.</p>

	<ul style="list-style-type: none"> ○ CABY is currently exploring potential grants to support future pool funding. 	
	<p>3. Confirmation of Previous Minutes</p> <p>Fiona Mann moved that the minutes from the 4th December 2024 meeting were true and correct. Seconded by Jasmyn Allen.</p>	
1:16pm	<p>Annual Review</p> <ul style="list-style-type: none"> • School Chair Appointment: Kim nominated Fiona for the position of School Chair. Nomination was seconded by Jasmyn. Fiona accepted the nomination and will continue as School Chair. • Parent Representation: Fiona nominated Matthew for the parent representative role. Nomination was seconded by Kim. Matthew accepted the position for a three-year term. 	
1:22pm	<p>Statement of Expectation</p> <p>Riccardo provided an overview of the Statement of Expectation and the Funding Agreement. Fiona has read and signed both documents, acknowledging the school's commitment to the outlined responsibilities and funding provisions.</p>	
1:24pm	<p>Annual Report</p> <p>The Annual Report was initially compiled by Roseanne prior to her departure at the end of 2024. Riccardo has since reviewed and finalised the report. Fiona has signed the completed document. The report will now be submitted and uploaded to Schools Online.</p>	
1:26pm	<p>Student-Centred Funding (SCF) Documents</p> <p>Riccardo provided an explanation of the Student-Centred Funding (SCF) model and walked the council through the financial summary. The information was noted and discussed.</p>	

1:40pm

School Survey Report Data

It was noted that 11 out of 14 parents completed the recent school survey.

However, it was later identified that the incorrect version of the survey had been distributed. Despite this, the data remains valid for analysis and discussion.

Riccardo presented a summary of the results, highlighting both positive feedback and key areas to note.

Three main areas of concern identified were:

- Effective whole school communication
- Informing parents of whole school student achievement
- Teachers/school having high expectations of students

The council discussed the reasons behind the "Not Sure" and "Disagree" responses. A range of suggestions were made to address and improve these areas moving forward.

2:00pm

Program Kaartdijin

Riccardo introduced and discussed the Kaartdijin Program, outlining its purpose and planned implementation.

As part of this initiative, Compass will become the new standard platform for parent communication, with a focus on improving connection between students, families, and school operations. This transition is set to commence in Term 2.

2:20pm

Subcommittee Proposal

Two new subcommittees have been established to support ongoing planning and communication regarding key school operations:

- School Bus Advisory Committee (SBAC): Led by Jasmyn
- Pool Subcommittee: Led by Fiona

These committees will meet separately to discuss relevant matters. Updates and progress will be reported to the School Council at each meeting.

"Bus" and "Pool" will be added as permanent agenda items for future council meetings.

2:30pm	<p>Strategic Plan</p> <p>Riccardo shared a flow chart demonstrating how planning and priority areas are structured—from the Department level through to the school level. This visual aid helps illustrate how broader educational strategies influence school-based goals and actions.</p> <p>Riccardo will publish and distribute the flow chart to all council members, who are asked to place it in their files for reference.</p>	Riccardo to create a document with the flowchart for School Council file
2:40	<p>General Business</p> <p>Kim raised the issue of resurfacing the basketball courts. He has been in the process of gathering quotes for the project. Kim will draft a grant application, and the P&C has agreed to support this initiative. The grant application must be submitted by May 16th, though another opportunity will be available shortly after if the deadline is missed.</p>	
2:49pm	Meeting closed. Next meeting to be scheduled for end of term 2.	

Chair Signature: _____ Principal Signature: _____